



## City Council Agenda #20

# Sublease Agreement City Council District 5 Constituent Office

John Jacks, Director  
December 16, 2021

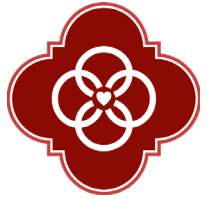
# Background



- ❖ The space to be subleased is in a City-owned property located at 503 Castroville Road
- ❖ The City has leased this property to the YWCA since 1974
- ❖ This action will allow the City to sublease 180 S.F. from the YWCA in order to relocate the District 5 Constituent Office
- ❖ This action will save the City over \$9,000 annually



# Lease Terms



- ❖ Ten-year term: January 1, 2022 thru December 31, 2031
- ❖ The City will not pay rent, as this is a City-owned building
- ❖ The City may terminate at any time with 30-days notice

# Recommendation



Staff recommends approval of the Sublease Agreement with the YWCA for office space at 503 Castroville Road, as the District 5 Constituent Office.





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